



MA'LEM DUBAI User Manual

Builder Portal NOC Services for

Development Projects

Water Registration and Submission

Version 1.0





Our Vision

A globally leading sustainable innovative corporation

Our Mission

We are committed and aligned to Dubai's 8 Principles and 50-Year Charter supporting the UAE's directions through the delivery of global leading services and innovative energy solutions enriching lives and ensuring the happiness of our stakeholders in a sustainable manner

Our Motto

For generations to come

Our Values

- Stakeholders Happiness
- Sustainability
- Innovation
- Excellence
- Good Governance



شريك الطاقة المستدامة الرسمى OFFICIAL SUSTAINABLE ENERGY PARTNER







Development Projects Registration

1. Click on MA'LEM DUBAI under NOC Services

NOC	NOC Services
\rightarrow	MA'LEM DUBAI

2. Select Water and click Submit

	MA'LEM DUBAI
	Electricity This service Enabled the enrolled / registered Developers and Consultants to apply Power Supply Master
$oldsymbol{O}$	Plan for Major Projects Developments for DEWA review Water
	This service Enabled the enrolled / registered Developers and Consultants to apply Water Supply Master Plan for Development Projects for DEWA review
	Submit \rightarrow

3. Select Register Projects to register a New Development Project to acquire a Development Project Number (as shown in step 5) which is required for the submission of Water Master Plan.

MA'LEM DUBAI
Register Projects Register new project to obtain project code
Submit Water Master Plan for a project Online submission of Water Master Plan for Development Projects in Dubai
Submit → View Submission Guide



4. Fill up the form and upload the mandatory attachments, and click submit. (Developer Name is automatically filled)

MA'LEM DUBAI (Water Project Registration)
Project Name
New Project 28-May-2020
Developer Name
Azaz Ali
Consultant Name (Optional)
test consultant v Add
Business Partner Consultant Name
No data
Upload Attachment
Authorization Letter
MalemTest Docs (1).pdf
Affection Plan
MalemTest Docs (2).pdf
Note that the maximum size allowed for each attachment is 40MB. Formats allowed pdf, doc, doc, xls, csv, xlsx, AutoCAD(dwg), microstation(dgn)
Submit

5. Wait for the approval from DEWA Coordinator. The Developer should take note of the Project Number which will be needed in submission of Water Master Plan. (sample below is DWP-0211)

\bigcirc
Request submitted successfully
Your Project Registration Request has been submitted successfully
Project Number: DWP-00211
What's next?
Your application is being processed, you will receive an E-mail upon completion of your request.
Track your application status through Track Request.
Track Requests \rightarrow





Development Projects Submission

1. Click on MA'LEM DUBAI under NOC Services



2. Select Water and click Submit

MA'LEM DUBAI
Electricity
This service Enabled the enrolled / registered Developers and Consultants to apply Power Supply Master Plan for Major Projects Developments for DEWA review
Water This service Enabled the enrolled / registered Developers and Consultants to apply Water Supply Master Plan for Development Projects for DEWA review
Submit $ ightarrow$

3. Select Submit Water Master Plan for a project and click Submit







4. Enter the Project Number and click Get Details. Select all the necessary types for the submission.

Μ	A'LEM DUBAI
(Water Mast	ter Plan for Development Projects
	Step 1 of 8
General	Details
Select Demand T	уре
Domestic De	emand 🔵 Non Domestic Demand
Select Plan Type	
New OR	evision
Project Number	
DWP-00211	Get Details
Development Pro	ject Name
New Project 2	8-May-2020
Subject of Submi	ircian (Ontianal)
Subject of Submi	Ission (Optional)
Enter Subject of	f Submission
Type of Submissi	on
Overall Proje	ect Sub Project

5. Review the Developer and Consultant Details and click Next

Developer Details	Consultant Details
Name	
Azaz Ali	Name
	test consultant v
E-mail	E-mail
amanirezk@notmail.com	yourname@emirates.net.ae
E-mail 2 (Optional)	5
Enter E-mail 2	E-mail 2 (Optional)
Telephone (Optional)	Enter E-mail 2
+971 41234567	Telephone (Optional)
	41234567
Pak (Optional)	Fax (Optional)
+9/1 4000000	42000000X
P.O. Box (Optional)	
564	P.O. Box (Optional)
City (Optional)	564
Dubai ~	City (Optional)
Contact Name (Ontional)	Dubai 🗸
Enter Contact Name	Contact Name (Ontional)
	Enter Contract Name
Contact Mobile (Optional)	LINE CONDUCTION
+971 50000000r	Contact Mobile (Optional)
Signing Authority Name (Optional)	50000001
Enter Signing Authority Name	Signing Authority Name (Optional)
Signing Authority E-mail (Optional)	Enter Signing Authority Name
Enter Signing Authority E-mail	
	Signing Authority E-mail (Optional)
Signing Authority Mobile (Optional)	Enter Signing Authority E-mail
+971 50000000r	Signing Authority Mobile (Optional)
	5010000000
Next	



6. Enter the Project Details and Demand Details and click Next

Step 5 of 8 Total Domestic Demand (MIGD) 0,0000 0,0000 DC Demand (MIGD) (Optional) ad Use of Use t Area (Optional) 5 5 6 1 <th>MA'LEM DUBAI r Master Plan for Development Projects)</th>	MA'LEM DUBAI r Master Plan for Development Projects)
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ommunity Code (Optional)	300 +
	/ Code (Optional)
~	

7. Attach all the Mandatory documents and click Save and Proceed

Μ	IA'LEM DUBAI
(Water Mas	ster Plan for Development Projects)
	Step 4 of 8
Mandato	ory documents to
process	the submission
Developer Letter	
	Choose
Consultant Letter	
	Choose
Undertaking/Conf	irmation Letters
	Choose
Note that the maxim	mum size allowed for attachments is 40MB. Format
allowed: put, doc, do	ico, xis, csv, xisx, AutocAD(uwg), microstation(ugn)
	Save and Proceed



8. Upload all Mandatory Network Drawings/Documents to proceed and click Next.

(Water Mast	er Plan for Development Projects)
	Step 5 of 8
Mandatory docume	nts to process the submission
Network Drawin;	gs Documents
List of documents we	e accept to quickly process the application
1. Project Geographic	cal Location Map
2. Network Layout In	cluding Main Connections & Back-up Connections
 Network layout pla Additional corridor 	in re and Plots maps (if any) (Ontional)
Note that the maxim allowed: pdf, doc, doc	um size allowed for attachments is 40MB. Formats x, xls, csv, xlsx, AutoCAD(dwg), microstation(dgn)
To upload huge files, MB) and click 'Save'	split the files and attach one by one (less than 40
Attachments (0) +
	No files found.
Drop files or u	use the "+" button for pending upload
2.50 1103 01 1	use the statement perfung uptour
	Upload

9. Upload all Mandatory Demand Calculation Documents and click Next

(Water Master Plan for Development Projects)
Step 6 of 8
Mandatory documents to process the submission
Demand Calculation
List of documents we accept to quickly process the application
1. Land Use Plan & Project phasing Layout
2. Annual / Phase-Wise Water Requirements
 Demand Calculations (GFA, Demand Density & Land Use, occupancy rates)
Note that the maximum size allowed for attachments is 40MB. Formats
allowed: pdf, doc, docx, xls, csv, xlsx, AutoCAD(dwg), microstation(dgn)
To upload huge files, split the files and attach one by one (less than 40
MB) and click 'Save'
Attachments (0)
No files found.
Drop files or use the "+" button for pending upload





هيئة كهرباء ومياه دبي Dubai Electricity&Water Authority

10. Upload All Mandatory Hydraulic Analysis Documents and click Next

MA'LEM DUBAI
(Water Master Plan for Development Projects)
Step 7 of 8
Mandatory documents to process the submission
Hydraulic Analysis
List of documents we accept to quickly process the application
1. Epanet Compatible Hydraulic Model in "DLTM" coordinate system
Note that the maximum size allowed for attachments is 40MB. Formats allowed: pdf, doc, doc, xis, csx, xisx, inp, AutoCAD(dwg), microstation(dgn)
To upload huge files, split the files and attach one by one (less than 40 MB) and click 'Save'
Attachments (0)
No files found.
Drop files or use the "+" button for pending uplead
Drop nes or use the + button for perturing upload
Upload
Recent Attachments
Next

11. Upload all other miscellaneous documents and click Submit.

MA'LEM DUBAI
(Water Master Plan for Development Projects)
Step 8 of 8
Mandatory documents to process the submission
Miscollappour
Miscellaneous
List of documents we accept to quickly process the application
Valid Information NOC Z. Developer/ consultant Request Letter
3. Project Affection Map
4. Development MasterPlan Report 5. Othere (Specify the Decument Title) (Optional)
allowed: pdf, doc, docx, xls, csv, xlsa, AutoCAD(dwg), microstation(dgn) To upload huge files, split the files and attach one by one (less than 40 MB) and click 'Save'
Attachments (0)
No files found
No mes round.
Drop files or use the "+" button for pending upload
Upload





12. Request submitted successfully and may track request using the Application Number provided

Request submitted successfully Your Master Plan Application has been submitted successfully
Application Number: 0073000034
What's next?
Your application is being processed, you will receive an E-mail upon completion of your request.
Track your application status through Track Request.