

## REQUEST FOR QUOTATION LOCAL PURCHASE SECTION

**RFQ NUMBER** : 2332500990  
**DATE** : 21.04.2025  
**REQ No** : 1032501712  
**REQ TITLE** : ANNUAL MAINTENANCE  
**DELIVERY LOCATION**  
**CLOSING DATE** : 25.04.2025  
**CLOSING TIME** : 10:00:00

SL NO	ITEM CODE	SERVICE ID	DESCRIPTION	QTY	UOM	BRAND/ORIGIN	WARRANTY	UNIT PRICE	TOTAL PRICE
1		ITEM-00001	<p>PV CLEANING AS PER ATTACHED DEWA SPECIFICATION# GENERAL REQUIREMENTS:# THE CONTRACTOR SHALL VISIT THE SITE TO ASSESS THE CONDITION OF THEEXISTING SOLAR GRID SYSTEMS, PV PANELS, AND RELATED EQUIPMENT BEFORESUBMITTING THE PROPOSAL FOR THE ANNUAL MAINTENANCE CONTRAC T# THE CONTRACTOR MUST HAVE A MINIMUM OF FIVE YEARS OF EXPERIENCE INMAINTAINING SIMILAR SOLAR POWER SYSTEMS AND SMART GRID STATIONS.</p> <p># THE CONTRACT SHALL BE VALID FOR TWELVE MONTHS FROM THE DATE OF AWARD.DEWA RESERVES THE RIGHT TO TERMINATE THE CONTRACT WITH 30 DAY S' PRIORWRITTEN NOTICE.# THE CONTRACTOR SHALL COMPLY WITH DEWA#S ENERGY MANAGEMENT POLICIES ANDALL RELEVANT ENVIRONMENTAL AND SAFETY REGULATIONS.# THE CONTRACTOR MUST HAVE TRAINED AND CERTIFIED PERSONNEL FOR SOLARSYSTEM MAINTENANCE.2. SCOPE OF</p>	12	NO				

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			<p>WORK:THE CONTRACTOR SHALL PROVIDE MONTHLY PV PANEL CLEANING AS PER THE MANUFACTURER'S RECOMMENDATIONS.PLANNED PV CLEANING ACTIVITIES:# MONTHLY ACTIVITIES</p> <p>: O PV WET CLEANING USING CLEAN WATER (NO HARSH MATERIALS) TO REMOVE DUST, DIRT, AND BIRD DROPPINGS.O GENERAL INSPECTION OF THE SOLAR PANELS FOR PHYSICAL DAMAGES OR OBSTRUCTIONS.O THE CONTRACTOR SHALL CONDUCT VISUAL CHECKS AND REPORT ANY ABNORMAL SHADING, SOILING PATTERNS, OR ISSUES AFFECTING SOLAR PERFORMANCE.O IN CASE OF FINDINGS, THE CONTRACTOR SHALL NOTIFY DEWA AND PERFORM DIAGNOSTIC ALL FINDINGS MUST BE DOCUMENTED WITH PHOTOGRAPHS AND REPORTED IN THE MONTHLY CLEANING REPORT.O STRUCTURAL INTEGRITY CHECKS FOR MOUNTING SYSTEMS AND CABLE MANAGEMENT REVIEW.DEWA-CONFIDENTIAL3.</p>						

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			<p>EQUIPMENT &amp; TOOLS:THE CONTRACTOR SHALL PROVIDE ALL NECESSARY TOOLS, EQUIPMENT, AND SAFETYGEAR REQUIRED TO PERFORM MAINTENANCE ACTIVITIES, INCLUDING BUT NOTLIMITED TO:# WATER PUMPS, PRESSURE PUMPS, AND WATER TANKS.# SCAFFOLDING, LADDERS, AND HARNESES FOR ROOFTOP SAFETY.3.1 WATER &amp; POWER SOURCE RESPONSIBILITY:# WATER AND POWER REQUIRED FOR CLEANI</p> <p>NG SHALL BE PROVIDED BY DEWA,UNLESS OTHERWISE AGREED.# THE CONTRACTOR SHALL ENSURE WATER USAGE IS OPTIMIZED AND DOES NOTCAUSE WASTAG</p> <p>E, PONDING, OR RUNOFF ISSUES.3.2 ESCALATION &amp; COMMUNICATION:# AN ESCALATION MATRIX MUST BE MAINTAINED ON-SITE, CLEARLY IDENTIFYINGRE</p> <p>SPONSIBLE PERSONS FOR TECHNICAL, SAFETY, AND ADMINISTRATIVE ISSUES.# THE CONTRACTOR SHALL DESIGNATE A SITE SUPERVISOR RESPONSIBLE FO</p>						

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			<p>RCOORDINATING WITH DEWA ENGINEERS AND MAINTAINING WORK LOGS.3.3 LIABILITY:# ANY DAMAGE TO DEWA ASSETS CAUSED BY NEGLIGENCE OR POOR WORKMANSHIP SHALL BE REPAIRED AT THE CONTRACTOR'S COST4. SAFETY &amp; COMPLIANCE:# THE CONTRACTOR SHALL ADHERE TO ALL DEWA SAFETY PROTOCOLS AND LOCAL REGULATIONS.# WORKERS MUST WEAR APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT (PPE) AND USE FALL PROTECTION SYSTEMS WHILE WORKING ON ROOFTOPS.# THE CONTRACTOR SHALL ENSURE PROPER WASTE DISPOSAL IN COMPLIANCE WITH DUBAI MUNICIPALITY ENVIRONMENTAL GUIDELINES.# A DETAILED RISK ASSESSMENT SHALL BE CONDUCTED BEFORE COMMENCING ANY MAINTENANCE ACTIVITY.DEWA-CONFIDENTIAL5. REPORTING &amp; DOCUMENTATION:CONTRACTOR IS REQUIRED TO CREATE A DEDICATED SHARED FOLDER ON MICROSOFT365</p>						

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			FOR SUBMITTING ALL MAINTENANCE-RELATED REPORTS AND DOCUMENTS. ALL NECESSARY SUBFOLDERS ARE PROPERLY LABELLED AND STRUCTURED TO ACCOMMODATE DAILY AND MONTHLY REPORTS, ALONG WITH OTHER ESSENTIAL DOCUMENT CATEGORIES. THE FOLDER STRUCTURE SHOULD INCLUDE, BUT IS NOT LIMITED TO, THE FOLLOWING: # LOGS # UPDATED MAINTENANCE PLAN # PTW, METHOD STATEMENTS, RISK ASSESSMENT # SLA OF PPM ACTIVITIES (PLANNED VS. ACTUAL) # PV CLEANING ACTIVITY TRACKER & SLA COMPLIANCE REPORTS # VERIFIED PV CLEANING REPORTS (DEWA) # OBSERVATIONS 6. SERVICE LEVEL AGREEMENT: # MONTHLY PREVENTIVE MAINTENANCE COMPLIANCE: 100% ADHERENCE TO THE SCHEDULE. 7. PENALTIES & CONTRACT TERMINATION: # IN CASE OF DELAY IN MAINTENANCE COMPLETION, A PENALTY OF AED 500 PER DAY SHALL BE IMPOSED. # DEWA RESERVES THE						

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			<p>RIGHT TO TERMINATE THE CONTRACT WITH 30 DAYS' PRIORWRITTEN NOTICE.# ANY PENALTIES IMPOSED BY LOCAL AUTHORITIES DUE TO CONTRACTOR NEGLIGENCE SHALL BE BORNE BY THE CONTRACTOR.# REPEATED FAILURES TO MEET SLA REQUIREMENTS SHALL LEAD TO CONTRACT TERMINATION AND PENALTIES.8. PAYMENT TERMS:DEWA-CONFIDENTIAL# PAYMENTS SHALL BE MADE QUARTERLY UPON SUCCESSFUL COMPLETION OF MAINTENANCE ACTIVITIES AND SUBMISSION OF REPORTS DULY SIGNED BY THE DEWA REPRESENTATIVE.# ANY ADDITIONAL WORK BEYOND THE CONTRACT SCOPE SHALL BE INVOICED SEPARATELY UPON APPROVAL.GENERAL CONDITIONS:# THE CONTRACTOR AT DEWA WORK PREMISES SHALL FOLLOW DEWA SAFETY &amp; ENVIRONMENT POLICY, RULES AND REGULATIONS DURING THE CONTRACT PERIOD.# THE CONTRACTOR SHALL CARRY OUT A RISK</p>						

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			<p>ASSESSMENT FOR ALL HIS WORKS.THIS RISK ASSESSMENT SHALL BE FROM SAFETY AS WELL AS OCCUPATIONAL HEALTHCONSIDERATIONS. (DEWA FORMAT TO BE USED).# TOOLBOX TALKS SHOULD BE GIVEN TO THE WORKERS BY THEIR SUPERVISOR, A COPY OF WHICH SHALL BE GIVEN TO DEWA.# NO WELDING, FLAME HEATING OR CUTTING, GRINDING, PNEUMATIC CHIPPING,ETC. SHALL BE CARRIED OUT WITHOUT SPECIFIC CLEARANCE FROM DEWA THROUGH"HOT WORK PERMITS". THE HOT WORK PERMIT IF REQUIRED SHALL BE OBTAINED ON A DAILY BASIS.# THE CONTRACTOR SHALL AT NO TIME KEEP INFLAMMABLE SUBSTANCES IN THE PLANT/ WORK AREAS.# ALL HAZARDOUS WASTES SHALL BE MOVED UNDER THE DIRECTION AND WITH WRITTEN APPROVAL TO THE DEWA SPECIAL STORAGE AREA.# THE CONTRACTOR'S WORK WILL FALL WITHIN THE PURVIEW OF SAFETY SURVEYS CONDUCTED</p>						

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			<p>REGULARLY BY THE DEWA SAFETY SECTION. ALL THE WORKERS SHOULD WEAR NECESSARY PPE'S LIKE UNIFORMS, SAFETY SHOES, AND HELMETS WHILE AT WORK. # ALL CRANES, VEHICLES, AND SPECIAL TOOLS OF THE CONTRACTOR SHALL BE INSPECTED AND TESTED BY CAPABLE AUTHORITIES. THE CONTRACTOR SHALL PROVIDE DEWA WITH A COPY OF THEIR FITNESS CERTIFICATES BEFORE THEIR USE AT THE SITE. # THE CONTRACTOR SHALL PRODUCE ALL EQUIPMENT LIKE RIGGING TOOLS, GRINDING MACHINES, DRILLING MACHINES, Hammers and tools, precision tools with all valid test certificates from third-party licensed certifying agencies. DEWA-CONFIDENTIAL # ERECTION &amp; USE OF SCAFFOLDING, USE OF LIFTING TROLLEYS SHALL BE CERTIFIED BY DEWA AUTHORIZED PERSONNEL AND SHALL BE SUPERVISED BY THE CONTRACTOR.</p>						



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			SUPERVISOR BEFORE EXECUTING THE JOB ON-SITE.# ON A WRITTEN APPLICATION WITH RELEVANT PARTICULARS OF THE STAFF ANDVEHICLES OF THE CON TRACTOR, DEWA WILL ISSUE TEMPORARY ENTRY PASSES FORTHEM VALID UP TO THE PERIOD OF CONTRACT WORK. THE CONTRACTOR SHALL APPLYFOR THE E NTRY PASSES FOR THE ENTIRE DURATION OF THE CONTRACT 5 DAYS INADVANCE THROUGH DEWA ONLINE E-PASS PORTAL, ADDITIONALLY WITH A COPY OFT HE DRIVING LICENSE FOR THE DRIVERS AND A COPY OF VALID REGISTRATIONCERTIFICATE FOR THE VEHICLES.# NO STAFF OR VEHICLES OF THE CONTRA CTOR WILL BE PERMITTED TO STAY INDEWA PREMISES AFTER THE CLOSE OF WORK OF THE DAY.6. CONTACT PERSON FOR SITE VISITS:MR. ARIF MUSHTAQ 0552239059						

TOTAL AMOUNT IN WORDS:

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MATERIAL AND OR SERVICE PROVIDED TO DEWA SHOULD PREFERABLY BE ENERGY EFFICIENT AND ENVIRONMENT FRIENDLY.

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**SPECIAL NOTES / INSTRUCTIONS:**  
ANNUAL MAINTENANCE CONTRACT

**STANDARD TERMS & CONDITIONS**

- 1) Prices should be 'DDP' delivery duty paid at DEWA stores.
- 2) Quotation to be submitted only in local currency U.A.E Dirhams
- 3) DEWA Standard payment terms is '30 days credit' from the date of acceptance of material
- 4) No DEWA staff or his or her relatives up to third degree should have ownership or partnership in your company, and your participation in DEWA tenders / RFQs should not constitute a Conflict or perceived Conflict of Interest.
- 5) The offered product and/ or services in the Quotation, shall be conforming and in accordance with DEWA Energy Management Policy & EnMS Manual.

**SUPPLIER'S REMARKS :**

**SUPPLIER'S SIGNATURE AND STAMP**