

REQUEST FOR QUOTATION LOCAL PURCHASE SECTION

RFQ NUMBER : 2332503453
DATE : 30.12.2025
REQ No : 1032506549
REQ TITLE : Comprehensive Annual
DELIVERY LOCATION
CLOSING DATE : 06.01.2026
CLOSING TIME : 10:00:00

SL NO	ITEM CODE	SERVICE ID	DESCRIPTION	QTY	UOM	BRAND/ORIGIN	WARRANTY	UNIT PRICE	TOTAL PRICE
1		ITEM-00001	RUWAIYAH DP COMPLEX# DEWA-CONFIDENTIAL COMPREHENSIVE ANNUAL MAINTENANCE OF KITCHEN HOOD SYSTEMS AT RUWAIYAH DPCOMPLEX AND JAPS BACH ELOR ACCOMMODATION (BLOCK-B).1. INTRODUCTIONTHIS DOCUMENT DEFINES THE TECHNICAL REQUIREMENTS AND SCOPE OF WORK FORCARRYING OUT THE C OMPREHENSIVE ANNUAL MAINTENANCE (CAM) OF ALL KITCHENHOOD SYSTEMS INSTALLED AT SITE. THE MAINTENANCE SERVICE SHALL ENSURETHAT THE SYS TEM IS FUNCTIONING EFFICIENTLY, HYGIENICALLY, AND IN FULLCOMPLIANCE WITH FIRE SAFETY AND ENVIRONMENTAL HEALTH STANDARDS.THE MAINTENA NCE INCLUDES THE KITCHEN HOOD, FILTERS, DUCTS, EXHAUST ANDFRESH AIR FANS, AND CONTROL SYSTEMS, ALONG WITH PERIODIC CLEANING,TESTING, AND REPORTING.2. SCOPE OF WORKTHE CONTRACTOR SHALL CARRY OUT THE COMPREHENSIVE MAINTENANCE, CLEANING,AND	12	MON				

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			SERVICING OF ALL COMPONENTS OF THE KITCHEN HOOD SYSTEM, INCLUDING BUT NOT LIMITED TO:1.#KITCHEN HOOD CANOPIES (STAINLESS STEEL TYPE)2.#PRE-FILTERS, ELECTROSTATIC FILTERS, AND CARBON FILTERS3.#EXHAUST DUCTING SYSTEM (HORIZONTAL AND VERTICAL RUNS)4.#EXHAUST AND SUPPLY FANS INCLUDING MOTORS, BELTS, AND BEARINGS5.#ELECTRICAL CONTROL PANELS, SENSORS, AND ASSOCIATED WIRING6.#FIRE DAMPERS, ACCESS PANELS, AND BALANCING DAMPERSTHE WORK INCLUDES SUPPLY OF ALL MATERIALS, CONSUMABLES, TOOLS,EQUIPMENT, MANPOWER, AND SAFETY ARRANGEMENTS NECESSARY FOR THE COMPLETE EXECUTION OF THE MAINTENANCE WORKS.3. MAINTENANCE FREQUENCY & ACTIVITIES3.1 MONTHLY MAINTENANCE##CLEAN AND WASH PRE-FILTERS, ELECTROSTATIC FILTERS, AND CARBON FILTERSUSING APPROVED DEGREASING CHEMICALS.##INSPECT						

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			FILTERS FOR PHYSICAL DAMAGE, CORROSION, OR SATURATION AND REPLACE WHERE NECESSARY.##WIPE DOWN EXPOSED DUCT AND CANOPY SURFACES TO REMOVE GREASE FILMBUILDUP.##CHECK AND CLEAN DRAIN TRAYS AND GREASE COLLECTION CHANNELS.##INSPECT FAN AND MOTOR OPERATION FOR ABNORMAL NOISE, OVERHEATING, OR VIBRATION.##VERIFY CONTROL PANEL OPERATION, INDICATOR LAMPS, AND ELECTRICAL SAFETY.##RECORD ALL FINDINGS IN THE MONTHLY SERVICE LOGBOOK.3.2 QUARTERLY MAINTENANCE (EVERY 3 MONTHS)##CLEAN AND WASH PRE-FILTERS, ELECTROSTATIC FILTERS, AND CARBON FILTERS USING APPROVED DEGREASING CHEMICALS##INSPECT ELECTROSTATIC FILTER CELL VOLTAGE AND FUNCTIONING.##CONDUCT AIRFLOW AND STATIC PRESSURE MEASUREMENT TO VERIFY PERFORMANCE.##CHECK FAN BELT TENSION AND ALIGNMENT; ADJUST AS						

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			NECESSARY.##INSPECT FLEXIBLE CONNECTIONS AND VIBRATION ISOLATORS.DEWA-CONFIDENTIAL##PREPARE QUARTERLY PERFORMANCE REPORT WITH CORRECTIVE RECOMMENDATIONS.3.3 SEMI-ANNUAL MAINTENANCE (EVERY 6 MONTHS)##PRE-FILTERS AND CARBON FILTERS SHALL BE REPLACED EVERY SIX (6) MONTHSWITHOUT EXCEPTION.#CONDUCT COMPREHENSIVE CLEANING OF ENTIRE KITCHEN HOOD SYSTEM,INCLUDING: HOOD CANOPY INTERNAL AND EXTERNAL SURFACES#EXHAUST DUCTS (COMPLETE RUN, FROM CANOPY TO DISCHARGE)#EXHAUST AND SUPPLY FANS, IMPELLERS , AND HOUSINGS##USE MECHANICAL BRUSHING AND APPROVED DEGREASING FOAM FOR DUCTCLEANING.#DISASSEMBLE FANS FOR THOROUGH CLEANING OF BLADES AND HOUSINGS;REASSEMBLE AND TEST FOR BALANCE.#CHECK BEARINGS, SHAFTS, AND LUBRICATE AS PER MANUFACTURER#SGUIDELINES.#INSPECT ELE						

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			CTRICAL WIRING, CONTROLS, AND PROTECTIVE DEVICES.#VERIFY PROPER OPERATION OF INTERLOCKS, DAMPERS, AND SAFETY SWITCHES.#PREPARE COMPREHENSIVE SEMI-ANNUAL REPORT INCLUDING BEFORE-AND-AFTERPHOTOGRAPHS.4. METHODOLOGY OF WORK##PREPARATION AND ISOLATION INFORM FACILITY MANAGEMENT PRIOR TOMAINTENANCE ACTIVITY.##ISOLATE ELECTRICAL POWER SUPPLY AND LOCKOUT/TAGOUT THE EQUIPMENT.##DISMANTLE FILTERS, ACCESS PANELS, AND OTHER REMOVABLE PARTS SAFELY.####CLEANING PROCESS APPLY DEGREASING AGENT OR FOAM ON FILTERS, DUCTS,AND HOOD INTERIOR. ##USE HIGH-PRESSURE WATER JET OR STEAM WHERE NECESSARY.##USE SOFT NYLON BRUSHES TO REMOVE GREASE RESIDUES.##WIPE SURFACES CLEAN AND ENSURE COMPLETE DRYING BEFORE REASSEMBLY.####FILTER REPLACEMENT AND REASSEMBLY REPLACE CARBON FILTERS						

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			<p>QUARTERLY ASREQUIRED.##REFIT P RE-FILTERS AND ELECTROSTATIC FILTERS AFTER PROPER DRYING.##RECONNECT DUCT SECTIONS AND ACCESS PANELS SECURELY.####TESTING AND VERIFI CATION ENERGIZE THE SYSTEM AND VERIFY AIR MOVEMENT,SUCTION, AND NOISE LEVEL.##CONFIRM THAT ALL COMPONENTS ARE FUNCTIONING PROPERLY A FTERMAINTENANCE.####HOUSEKEEPING AND WASTE DISPOSAL COLLECT ALL WASTE GREASE, FILTERS,AND RESIDUES.##DISPOSE OF THEM ACCORDING TO EN VIRONMENTAL WASTE MANAGEMENTREGULATIONS.##5. TOOLS AND EQUIPMENT DEWA-CONFIDENTIALTHE CONTRACTOR SHALL USE PROFESSIONAL AND CERTIFIE D TOOLS AND EQUIPMENT,INCLUDING:##HIGH-PRESSURE STEAM OR FOAM CLEANING MACHINES##INDUSTRIAL WET/DRY VACUUM CLEANERS##MECHANICAL DUCT</p>						

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			BRUSHING SYSTEMS##PORTABLE BLOWERS AND AIRFLOW METERS##PPE (GLOVES, MASKS, SAFETY GOGGLES, HARNESSSES)##LADDERS, SCAFFOLDING, AND AC CESS EQUIPMENT6. QUALITY ASSURANCE AND SAFETY##ALL WORK SHALL BE SUPERVISED BY A QUALIFIED TECHNICIAN OR SUPERVISOREXPERIENCED IN HV AC AND KITCHEN EXHAUST SYSTEMS.##THE CONTRACTOR SHALL STRICTLY ADHERE TO SAFETY DATA SHEETS (SDS) FORCHEMICALS USED.##THE CLEANING PROCESS SHALL NOT DAMAGE DUCT LININGS, FILTERS, ORINSULATION.##FIRE AND ELECTRICAL SAFETY MUST BE ENSURED AT ALL TIMES.##CONTRACTOR SHALL CONDUCT TOOLBOX TALKS BEFORE EACH MAINTENANCEACTIVITY.7. DOCUMENTATION AND DELIVERABLES##MONTHLY REPORT CLEANING AND INSPECTION CHECKLIST##OBSERVATIONS AND DEFECTS NOTED##CORRECTIVE ACTIONS TAKEN####QUARTERLY REPORT DETAILS OF PRE						

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			<p>FILTER & CARBON FILTER REPLACEMENT##SYSTEM PERFORMANCE READINGS##VISUAL CONDITION AND PHOTOS (IF REQUIRED)#####SEMI-ANNUAL REPORT FULL CLEANING REPORT WITH BEFORE/AFTER PHOTOS##DUCT CLEANING VERIFICATION RECORDS##TEST READINGS FOR FANS, MOTORS, AND AIRFLOW##RECOMMENDATIONS FOR ANY REPAIR OR REPLACEMENT#####LOGBOOK MAINTAIN A SITE LOGBOOK DETAILING ALL MAINTENANCE ACTIVITIES, OBSERVATIONS, AND SIGNATURES FROM BOTH CONTRACTOR AND CLIENT REPRESENTATIVES.##8. CONTRACTOR RESPONSIBILITIES##SUPPLY ALL MANPOWER, MATERIALS, CONSUMABLES, AND SPARE PARTS.##COORDINATE WITH DEWA ENGINEER TO SCHEDULE MAINTENANCE OUTSIDE WORKING HOURS. DEWA-CONFIDENTIAL##PROTECT KITCHEN EQUIPMENT AND SURROUNDINGS FROM CLEANING RESIDUE OR CHEMICAL SPILLAGE.##ENSURE REINSTATEMENT OF ALL</p>						

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			SYSTEMS POST-MAINTENANCE.##RESPOND TO ANY SYSTEM BREAKDOWNS OR EMERGENCY SERVICE REQUESTS AS PERTHE SLA.9. PERFORMANCE AND ACCEPTANCE CRITERIA##SYSTEM AIRFLOW MUST BE RESTORED TO #90% OF DESIGN A IRFLOWPOST-MAINTENANCE.##NO VISIBLE GREASE OR DIRT ACCUMULATION IN DUCTS, HOOD, OR FILTERS.##FANS AND MOTORS MUST OPERATE SMOOTHLY W ITHOUT EXCESSIVE NOISE ORVIBRATION.##SYSTEM MUST BE FREE FROM ODOR AND AIR DISCHARGE OBSTRUCTIONS.##ALL FILTERS AND COMPONENTS MUST BE INSTALLED CORRECTLY AND SECURELY.10. HEALTH, SAFETY & ENVIRONMENTAL COMPLIANCE##WORK TO BE CARRIED OUT IN ACCORDANCE WITH LOCAL F IRE AND SAFETYCODES.##USE ONLY ECO-FRIENDLY CLEANING AGENTS.##MAINTAIN MATERIAL SAFETY DATA SHEETS (MSDS) ON SITE.##ENSURE PROPER VE NTILATION DURING CHEMICAL						

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			CLEANING.##COLLECT AND DISPOSE OF WASTE GREASE AND FILTERS IN SEALED CONTAINERS.11. ANNUAL MAINTENANCE SCHEDULE SUMMARY FREQUENCY #SCOPE OF WORK #MONTHLY #CLEANING OF PRE-FILTERS, ELECTROSTATIC FILTERS, AND CARBONFILTERS; INSPECTION AND OPERATIONAL TESTING #QUARTERLY (EVERY 3 MONTHS) #PERFORM PREVENTIVE MAINTENANCE ACCORDING TO THE PPM CHECKLIST, INCLUDING CLEANING PRE-FILTERS, ELECTROSTATIC AND CARBON FILTERS, SUPPLY AND EXTRACT FANS, MOTORS, AND BLOWERS; CHECKING BLOWER ALIGNMENT AND BELTS; GREASING MOTORS AND BEARINGS; INSPECTING ALL COMPONENTS; AND CONDUCTING OPERATIONAL TESTING. #SEMI-ANNUAL (EVERY 6 MONTHS) #COMPLETE CLEANING OF ENTIRE HOOD SYSTEM, DUCTS, AND FANS; LUBRICATION, TESTING, AND PERFORMANCE REPORT. PRE-FILTERS AND CARBON FILTERS SHALL BE REPLACED						

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			ED EVERY SIX (6) MONTHSWITHOUT EXCEPTION. #13. HEALTH, SAFETY & ENVIRONMENTAL COMPLIANCE##ALL WORKS SHALL COMPLY WITH DEWA#S HSE REG ULATIONS.##CONTRACTOR SHALL PREPARE A METHOD STATEMENT AND RISK ASSESSMENT PRIORTO COMMENCEMENT.##ALL PERSONNEL SHALL USE APPROPRIAT E PPE DURING INSTALLATION ANDTESTING.##WORK AREA SHALL BE MAINTAINED CL						
2		ITEM-00001	JAPS BACHELOR ACCOMMODATION (BLOCK-B)#	12	MON				

TOTAL AMOUNT IN WORDS:

TOTAL AMOUNT:

SPECIAL NOTES / INSTRUCTIONS:

Comprehensive Annual Maintenance of Kitchen Hood Systems at Ruwaiyah DP
Complex and JAPS Bachelor Accommodation (Block-B).

for more information contact Mohideen - Phone : 553810513

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Site Visit Date <(>&<)> Time : 30.12.2025

Payment Terms : Every three months (Quarterly basis)

STANDARD TERMS & CONDITIONS

- 1) Prices should be 'DDP' delivery duty paid at DEWA stores.
 - 2) Quotation to be submitted only in local currency U.A.E Dirhams
 - 3) DEWA Standard payment terms is '30 days credit' from the date of acceptance of material
 - 4) No DEWA staff or his or her relatives up to third degree should have ownership or partnership in your company, and your participation in DEWA tenders / RFQs should not constitute a Conflict or perceived Conflict of Interest.
 - 5) The offered product and/ or services in the Quotation, shall be conforming and in accordance with DEWA Energy Management Policy & EnMS Manual.
 - 6) Confidentiality Clause: The Supplier/Service Provider shall treat all information and data (excluding open data) contained in the Purchase Order or obtained by the Supplier/Service Provider in connection with the execution of Works as proprietary and strictly confidential. In particular, the Supplier/ Service Provider shall not publish or disclose any data or information including but not limited to personally identifiable information, government data, project details, specifications, drawings or photographs concerning the Works to any third parties without the prior written consent of the Employer.
- If the Supplier/Service Provider is obligated to obtain NOCs / Permits /Permissions for the Project from Government agencies as per the terms and scope of the Contract, the Supplier/Service Provider shall submit only the specific data required for the purpose to the authorized team of the agency, through their prescribed channel / system, subject to information security requirements
- The Supplier/Service Provider shall comply with all the applicable data protection laws and regulations.

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SUPPLIER'S REMARKS :

SUPPLIER'S SIGNATURE AND STAMP