

REQUEST FOR QUOTATION LOCAL PURCHASE SECTION

RFQ NUMBER : 2332600736
DATE : 25.03.2026
REQ No : 1032601257
REQ TITLE : ANNUAL MAINTENANCE OF
DELIVERY LOCATION
CLOSING DATE : 31.03.2026
CLOSING TIME : 10:00:00

SL NO	ITEM CODE	SERVICE ID	DESCRIPTION	QTY	UOM	BRAND/ORIGIN	WARRANTY	UNIT PRICE	TOTAL PRICE
1		ITEM-00001	<p>DEWA-CONFIDENTIALSPECIFICATION OF ANNUAL MAINTENANCE OF FIRE ALARM, FIRE EXTINGUISHERS ANDEMERGENCY/ EXIT LIGHT AT ALFA KHAVANEEJ OFF ICE 2026-27SCOPE OF WORK1. THE PARTIES SHOULD VISIT THE SITE, CHECK THE SYSTEMS, ASSESS THEREQUIREMENTS (HIGH LEVEL ACCESS, CONSUMABLE, ACCESSORIES AND CABLESETC...) AND TO QUOTE LUMP SUM ACCORDINGLY.2. THE CONTRACTOR SHALL HAVE THE APPROVAL FROM DCD FOR THE MAINTENANCEOF FIRE PROTECTION SYSTEMS.3. ALL EMERGENCY MAINTENANCE CALLS ARE TO BE MADE IMMEDIATELY WITHIN24X7 ROUND THE CLOCK 365 DAYS.4 . MINIMUM 4 SERVICES (PREVENTIVE MAINTENANCE) TO BE CARRIED OUTQUARTERLY.5. ALL DEVICES NEED TO BE CLEANED AND TESTED IN EACH QUARTER.6. THE SYSTEMS SHOULD BE MAINTAINED AS PER CIVIL DEFENSE REGULATIONS.7. IN CASE OF UNSATISFACTORY PERFORMANCE, THE LPO WILL</p>	4	JOB				

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			<p>BE CAN CELEDDGIVING 15 DAYS# NOTICE.8. THE WORK SHALL INCLUDE SUPPLY, INSTALLATION AND TESTING OF SPARE FORFIRE ALARM AND EMERGENCY/ EXIT L IGHT (MAJOR PART OF CONTROL PANEL NOTINCLUDED)9. THE WORK INCLUDED REFILLING/ REPAIRING/ SPARE AND HYDRO TEST FOR FIREEXTINGUISHERS1 0. ANY RENOVATION OR REPLACING OF DAMAGED CEILING TILES THE CONTRACTORSHOULD BE SUPPORTED FREE OF COST FOR THE EXISTING SYSTEMS11. W ITH INTERNAL DEPARTMENT OR EXTERNAL EMERGENCY AUTHORITIES MOCKDRILL OR IF ANY INSPECTION WITH DEWA SAFETY DEPARTMENT, THE CONTRACTOR SHALL COOPERATE AND TO CLEAR ALL ISSUES.12. CONDITION SURVEY AND SNAG LIST SUBMISSION IN THE SCOPE OF WORK.13. SERVICE TO BE CARRIED OUT IN THE PRESENCE OF DEWA STAFF ONLY.14. THE CONTRACT PERIOD WILL START FROM THE</p>						

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			<p>DATE OF FIRST SERVICE/VISIT.15. ONE-YEAR REPLACE MENT WARRANTY IS APPLICABLE FOR ALL PARTS REPLACEDBY THE PARTY16. THE QUOTATION SHALL BE SUBMITTED AS PER DEWA SPECIFICATION ONLY. N OCHANGES ACCEPTED.17. PO WILL BE RELEASED AS PER SPECIFICATION ONLY.18. THE MAINTENANCE CONTRACT NEEDS TO BE ATTESTED BY THE DUBAI C IVILDEFENSE19. SYSTEMS COVERED UNDER CONTRACTA. FIRE ALARM SYSTEMB. PORTABLE FIRE EXTINGUISHERSDEWA-CONFIDENTIALC. EMERGENCY/EXIT LI GHTPAYMENT TERMS1. PAYMENT WILL BE MADE AFTER CARRYING OUT PREVENTIVE MAINTENANCESERVICE AND COMPLETION OF 3 MONTHS.2. QUARTERLY IN ARREARS.PENALTY CLAUSE: -# IN CASE CONTRACTOR, DUE TO HIS FAULT FAILS TO COMPLETE THE JOB IN TIMEAS PER GIVEN AND AGREED SCHEDULE, T HEN CONTRACTOR IS LIABLE TO PAY 1.25%OF THE</p>						

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			<p>JOB VALUE AS PENALTY FOR EVERY WEEK OF DELAY WITH A MAXIMUM CEILING OF 10%.# IN CASE CONTRACTOR FAILS TO KEEP THE ACTIVITY SCHEDULE IN PROGRESS, THEN DEWA WILL TAKE OVER THE WORK AND EXECUTE IT THE WAY THAT MAY FEEL RIGHT TO MEET THE TIME SCHEDULE. THE EXPENDITURE INCURRED WILL BE BACKCHARGED TO THE CONTRACTOR. HSE REQUIREMENT THE SERVICE PROVIDER/ CONTRACTOR MUST BE AN ISO CERTIFIED COMPANY. THEY MUST COMPLY WITH DEWA INTEGRATED MANAGEMENT SYSTEM (QUALITY, HSE AND ENVIRONMENTAL REQUIREMENTS). NECESSARY TBT & RISK ASSESSMENTS AS WELL AS PPE SHALL BE ARRANGED BY THE SERVICE PROVIDER/ CONTRACTOR TO ENSURE EMPLOYEE AND EQUIPMENT SAFETY GENERAL. ALL THE MATERIALS IN GENERAL WILL BE CONFIRMED AS PER THE LATEST STANDARDS AND SHALL BE SUBMITTED TO DEWA FOR</p>						

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			R ENGINEER#S APPROVAL.2. THE CONTRACTOR IS REQUIRED TO TAKE ALL PRECAUTIONS, SO AS NOT TO DAMAGE ANY OF THE EXISTING EQUIPMENT/ STRUCTURE ETC.3. CONTRACTOR STAFF ARE REQUIRED TO ALWAYS WEAR PROPER PERSONAL PROTECTIVE EQUIPMENT ON THE SITE.4. THE CONTRACTOR SHALL VISIT THE SITE, ASSESS THE WORK REQUIRED AND QUOTE FOR LUMP SUM ACCORDINGLY. CONTACT MR. THOMAS KUTTY 050-3014789 FOR SITE VISIT						

TOTAL AMOUNT IN WORDS:

TOTAL AMOUNT:

SPECIAL NOTES / INSTRUCTIONS:

ANNUAL MAINTENANCE OF FIRE ALARM, FIRE EXTINGUISHERS AND EMERGENCY/ EXIT LIGHT @ DEWA ALFA OFFICE KHAVANEEJ

Contact: THOMASKUTTY/ 503014789

Site visit: 30.03.2026 @ 10:00

MATERIAL AND OR SERVICE PROVIDED TO DEWA SHOULD PREFERABLY BE ENERGY EFFICIENT AND ENVIRONMENT FRIENDLY.

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Payment: Quarterly in arrears.

STANDARD TERMS & CONDITIONS

- 1) RFQ Document Disclaimer: The PDF version of this Request for Quotation (RFQ) is provided for convenience only and contains a summary of key information. It does not include all technical details, requirements, or specifications. Bidders must refer to the complete system documentation and all referenced materials to obtain full and accurate information necessary for preparing their proposals.
- 2) Prices should be 'DDP' delivery duty paid at DEWA stores.
- 3) Quotation to be submitted only in local currency U.A.E Dirhams
- 4) DEWA Standard Payments: Payment will be made within 30 days from the date the Supplier/Contractor submits a complete and accurate invoice, together with all required supporting documents, subject to the material and/or services having been duly accepted.
- 5) No DEWA staff or his or her relatives up to third degree should have ownership or partnership in your company, and your participation in DEWA tenders / RFQs should not constitute a Conflict or perceived Conflict of Interest.
- 6) The offered product and/or services in the Quotation, shall be confirming and in accordance with DEWA Energy Management Policy & EnMS Manual.
- 7) Confidentiality Clause: The Supplier/Service Provider shall treat all information and data (excluding open data) contained in the Purchase Order or obtained by the Supplier/Service Provider in connection with the execution of Works as proprietary and strictly confidential. In particular, the Supplier/ Service Provider shall not publish or disclose any data or information including but not limited to personally identifiable information, government data, project details, specifications, drawings or photographs concerning the Works to any third parties without the prior written consent of the Employer. If the Supplier/Service Provider is obligated to obtain NOCs / Permits /Permissions for the Project from Government agencies as per the terms and scope of the Contract, the Supplier/Service Provider shall submit only the specific data required for the purpose to the authorized team of the agency, through their prescribed channel / system, subject to information security requirements. The Supplier/Service Provider shall comply with all the applicable data protection laws and regulations.

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8) Data Privacy, Security and Sharing:

- Third-party shall handle DEWA data in accordance with all applicable laws, regulations, and DEWA policies.
- DEWA data shall not be shared outside UAE, in line with DESC ISR requirements.
- DEWA's Non-Disclosure Agreement (NDA) and External Party Acknowledgment (EPA) shall be signed by the third-party and their sub-contractors who handle DEWA data prior to the contract commencement.
- DEWA reserves the right to withhold data from third parties if deemed sensitive.
- Access to data must be restricted to authorized, named third-party employees only and DEWA must be informed of any changes in employment status of those with access.
- Third party shall not disclose, transfer or share any DEWA data with other third parties (government, semi government, private) without obtaining DEWA's authorized data owner written approval.
- Upon the completion/ termination of the agreement the external party shall securely delete all DEWA's data in their custody/ control including the backup and provide written confirmation and evidence to DEWA upon the data deletion completion as per agreed data disposal process, this is to address risk of data remanence.

9) Liquidated Damages for PO total value in excess of AED 50,000:

If the Contractor/Supplier delays or fails to deliver, fails to commence or perform the services, DEWA has the right to deduct an amount equal to 1.25% per day/week of the total PO fee for the services/supplies delayed, not performed or not delivered, subject to a cap of 10% of the total PO fee without recourse to any judicial proceedings, as compensation for the delay or failure to perform. If the deducted amount exceeds 10% of the total PO fee, without prejudice to any of DEWA's rights under the applicable law, DEWA shall be entitled to terminate the PO immediately without the need for any notice or judicial proceedings against the defaulting Supplier, and without the need to prove the damage.

10) Indemnity: The Supplier shall indemnify DEWA from and against all claims, damages, costs and liabilities brought by any third party against DEWA arising out of or in connection with any of acts or omissions of the Supplier/Contractor, or any failure to perform its obligations under this PO.

11) Dispute Resolution: Any dispute arising out of or in connection with this PO shall be settled through mutual good faith negotiation and understanding between the Parties: Failing amicable settlement, the dispute shall finally be referred to the courts having appropriate jurisdiction in the Emirate of Dubai.

12) Intellectual Property Rights: The Supplier/Contractor shall not use DEWA's intellectual property, including logos, trademarks, service marks, trade names, service names, and brand names, whether

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in a press release or otherwise, without obtaining DEWA's prior written consent. All intellectual property rights in the deliverables created or developed, under this PO, shall be solely owned by DEWA.

13) Assignment and Transfer: The Supplier/Contractor shall not assign this PO or any part thereof without the prior written consent of DEWA. Such consent shall not relieve the Contractor of any of its obligations or duties under this PO.

14) Force Majeure: If either party is affected by a Force Majeure event, it will promptly notify the other party of the nature and extent thereof. Neither party will be deemed to be in breach of this PO, by reason of any delay or non-performance, of any of its obligations hereunder, due to any Force Majeure event of which it has notified the other party. The time for performance of these obligations will be extended accordingly as may be fair and reasonable in the circumstances. Provided always that if the duration of such delay or impediment exceeds thirty (30) days, either party may give a fifteen (15) working days' notice to terminate a specific item or the PO in its entirety.

15) Certificate of Conformity for Green Materials and Services Specifications: The Bidder shall, wherever applicable, provide a Certificate of conformity issued by accredited body/ laboratory as proof of compliance with the applicable green materials, services and specifications.

16) Taking Over Certificate: TOC shall be issued only after full delivery or completion of the service or deliverables. TOC will be issued conditionally ("conditional TOC") with the reasonable guarantee/observation in case of any defects after delivery or completion of the PO.

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SUPPLIER'S REMARKS :

SUPPLIER'S SIGNATURE AND STAMP