

REQUEST FOR QUOTATION  
LOCAL PURCHASE SECTION

RFQ NUMBER : 2412300891  
DATE : 11.07.2023  
REQ No : 1032301939  
REQ TITLE : AMC of HVAC System  
DELIVERY LOCATION :  
CLOSING DATE : 17.07.2023  
CLOSING TIME : 10:00:00

SL NO	ITEM CODE	SERVICE ID	DESCRIPTION	QTY	UOM	BRAND/ORIGIN	WARRANTY	UNIT PRICE	TOTAL PRICE
1		ITEM-00001	<p>COMPREHENSIVE ANNUAL MAINTENANCE OF HVAC SYSTEM AT AL QUOZ SUSTAINABLE BUILDING. A. SCOPE OF WORK: - #THE CONTRACTOR IS REQUIRED TO QUOTE LUMP SUM PRICE FOR MAINTENANCE OF HVAC SYSTEM (AHU, FCU, FAHU, PACKAGE UNIT, DX TYPE UNIT, SPLIT AC, CCU, CHILLED &amp; CONDENSER WATER PUMPS, VFD, CONTROL PANELS, LEAK DETECTION SENSORS INSIDE CHILLER ROOM, PRESSURIZATION UNITS, CHILLED WATER PIPE INSULATION ETC..) INCLUDING SPARES. #THE QUOTATION WILL BE SUBMITTED AS PER DEWA SPECIFICATION AND SURVEY ONLY. #SPARE PARTS REQUIRED TO RECTIFY OUT THE RECTIFICATION ACTIVITY SHOULD BE ARRANGED AT THE EARLIEST ALSO CONTRACTOR SHOULD KEEP SPARE PARTS IN THE BUILDING IN ORDER TO KEEP THE EQUIPMENT DOWN TIME TO MINIMUM AND MUST BE GENUINE SPARES FROM OEM OR OEM RECOMMENDED VENDORS.</p>	1	JOB				

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			<p>·#CONTRACTOR TO PROVIDE ONE SENIOR HVAC TECHNICIANS AND ONE SENIOR ELECTRICIAN FOR OPERATING, MAINTENANCE AND ATTENDING CHILLERS/BMS/HVAC/ELECTRICAL AND ME P DAILY COMPLAINTS AND INCLUDING REPLACEMENT OF ELECTRICAL ACCESSORIES SUCH AS LIGHTS, SOCKETS, ETC#. (ELECTRICAL MATERIALS WILL BE PROVIDED BY DEWA) FROM 07.00 AM TO 05:00 PM (MONDAY TO SATURDAY). THE TECHNICIANS SHALL BE SELECTED BY DEWA ENGINEER.</p> <p>·#DURING PPM ACTIVITIES CONTRACTOR TO PROVIDE MORE MANPOWER TO CARRY OUT PREVENTIVE MAINTENANCE AND TO BE COMPLETED AS PER THE DEWA SCHEDULE. ·#ALL THE MATERIALS IN GENERAL WILL CONFORM AS PER LATEST STANDARDS AND SHALL BE SUBMITTED TO DEWA FOR ENGINEERS APPROVAL.</p> <p>·#THE CONTRACTOR IS REQUIRED TO TAKE ALL PRECAUTION. SO AS NOT, DAMAGE ANY OF THE EXISTING</p>						

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			<p>EQUIPMENT/ STRUCTURE ETE# .#THE CONTRACTOR SHALL DEPLOY THE SKILLED AC TECHNICIANS FOR CARRYING OUT THE MAINTENANCE WORKS. THE TECHNICIANS SHALL BE APPROVED BY DEWA ENGINEER. .#CONTRACTOR TO BE CLEANED CHILLED AND CONDENSER WATER PIPELINE ALL STRAINERS AND SIDE STREAM FILTRATION SYSTEM FILTERS AS WELL AS PER SITE REQUIREMENTS. .#CONTRACTOR TO BE REPLACED DAMAGED CONDENSER &amp; CHILLED WATER STRAINERS AS PER SITE REQUIREMENT. .#CONTRACTOR TO BE REPLACED DAMAGED AHU, FAHU, FCU &amp; SIDE STREAM FILTRATION SYSTEM FILTERS BAG AND PREFILTERS AS PER SITE REQUIREMENT. .#CONTRACTOR TO MAINTAIN AND REPAIRING OF VFD AND CONTROL PANELS. .#CONTRACTOR TO REPLACE ALL SIZE OF DEFECTIVE VALVES SUCH AS BUTTERFLY VALVES, DRV, NRV, BUTTERFLY VALVES AND GATE VALVES FOR</p>						

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			<p>CHILLED &amp; CONDENSER WATER PIPELINES (INCLUDING COOLING TOWER &amp; CHEMICAL DOSING SYSTEM PIPES)                      #CONTRACTOR TO REPAIR CHILLED AND CONDENSER WATER PIPELINES (LEAKAGE) AS PER SITE REQUIREMENT. #SHOULD WE EXPERIENCE A BREAKDOWN I                      N ANY OF EQUIPMENT/SYSTEM AT ANY TIME OF THE DAY OR NIGHT, YOU WILL RESPOND TO OUR REQUEST WITH YOUR 24 HOURS EMERGENCY CALL OUT SYSTEM AVAILABLE 7 DAYS A WEEK ALL YEAR ROUND. RESPONDING TIME TO BREAKDOWN CALLS IS WITHIN 30 MINUTES AFTER RECEIPT OF NOTIFICATION AS                      PER BELOW TWO SLA CONDITIONS. #ALL MAINTENANCE ACTIVITIES SHALL BE PERFORMED IN PRESENCE/ SUPERVISION OF COMPETENT SUPERVISOR. #P                      M ACTIVITIES TO BE CARRIED OUT AS PER THE DEWA CHECK LIST. #PPM REPORTS SOFT COPY TO BE SUBMITTED BEFORE 10TH OF EVERY MONTH ALONG</p>						

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			<p>WITH DETAILS (ASSET NUMBER, MODEL NUMBER, SERIAL NUMBER, DATE, QUANTITY &amp; QUARTER, MAJOR/MINOR) AFTER VERIFICATION OF DEWA CONCERN</p> <p>SUPERVISOR. #CONTRACTOR TO SHARE OFFICIAL EMAIL ID /CALL CENTER NUMBER TO DEWA FOR FORWARDING AND REGISTERING COMPLAINTS.</p> <p>#CONTRAC</p> <p>TORS TO BE SUBMITTED THEIR OWN CHECK LIST FOR THE CORRECTIVE MAINTENANCE AND CONSUMABLE ITEMS TO BE MENTIONED FOR DEWA VERIFICATION</p> <p>AND RECORD. #CORRECTIVE MAINTENANCE REPORTS TO BE SUBMITTED WITHIN THREE WORKING DAYS WITH THEIR OWN SERVICE REPORT TO DEWA SUPERVI</p> <p>SOR FOR VERIFICATION AND RECORD. #ALL CONTRACTOR TO SHARE DAILY COMPLAINT ATTENDED LIST ON DAILY BASIS BEFORE COB.</p> <p>#RISK ASSESMEN</p> <p>T, METHOD OF STATEMENT AND ACTION PLAN TO BE SUBMITTED BEFORE PROCEEDING WORK, SUCH AS MAJOR PPM AND CORRECTIVE</p>						

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			<p>MAINTENANCE. #QUART ERLY STATUS REPORT TO BE SUBMITTED FOR BUILDING HVAC SYSTEM#S CONDITIONS AND REQUIRE REPAIRING SUCH AS AC UNIT, UNIT REPLACEMENT, AC #S PIPE, INSULATION, AC PIPE CLADDING, AIR OUTLETS, FILTERS, UNIT SETTINGS, AC DUCT, ENVIRONMENT-FRIENDLY GAS, AND VALVES, ETC. #TH E CONTRACT PERIOD WILL START FROM THE DATE OF FIRST SERVICE/ VISIT. #MINIMUM 4 PPM SERVICES (ONE MAJOR AND THREE MINOR SERVICE) TO BE CARRIED OUT YEARLY. #BUILDING MAINTENANCE CONTRACT TO BE HANDED OVER AFTER THE AMC TENURE IF THE AMC AWARDED TO ANOTHER PARTY FO R UPCOMING YEAR WITH PRESENCE OF DEWA SUPERVISOR ALSO SNAG TO BE CLEARED WITHIN 15 DAYS DEWA SUPERVISOR WILL EVALUATE SNAGS WHICH IS VALID OR INVALID, IF FAILED TO CLEAR THE SNAGS AS PER SLA DEWA WILL GET THE</p>						

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			<p>RECTIFICATION DONE THROUGH THIRD PARTY AND THE RESPECTIVE COST SHALL BE DEDUCTED FROM PAYMENT. #THE CONTRACT CAN BE TERMINATED BY EMPLOYER#S CONVENIENCE WITH SEVEN DAYS WRITTEN NOTICE TO THE CONTRACTOR WITHOUT EXPLAINING ANY REASON FOR TERMINATION. CONTRACTOR WILL SUBMIT THE INVOICE BASED ON ACTUAL WORK DONE AT SITE AND APPLICABLE DUE PAYMENT WILL BE RELEASED BASED ON EMPLOYER VERIFICATION AND CONFIRMATION. #IN CASE OF UN-SATISFACTORY PERFORMANCE, THE LPO WILL BE CANCELLED GIVING 15 DAYS# NOTICE #CONTACT PERSON FOR SITE VISIT MR. AKBAR ALI: 052 8682151 (AKBAR.ALI@DEWA.GOV.AE) AND MR. MOHIDEEN: 055 3810513, 04 3227879 (MOHIDEEN.ESMAIL@DEWA.GOV.AE). ALL SPARE PARTS ARE INCLUDED EXPECT THE BLOW MAJOR ITEM: #REPLACEMENT CONDENSER &amp; EVAPORATIVE COIL #REPLACEMENT OF AC UNITS.</p>						

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			<p>·#REPLACEMENT OF CHILLED &amp; CONDENSER WATER PUMPS. ·#REPLACEMENT OF PRESSURIZATION UNITS AND CHEMICAL DOSING PUMPS. ·#REPLACEMENT OF VFD PANEL. B. SLA CONDITION: - ·#BASED ON CRITICAL</p> <p>ITY P 1 - EMERGENCY: LIFE, PROPERTY, ENVIRONMENT AND / OR BUSINESS CONTINUITY AT RISK. ITEM: PRIORITY</p> <p>P1 SLA RESPONSE DETAILS PRIORITY: P1-EMERGENCY TIME TO RESPOND: 30 MINUTES TIME TO RESOLVE: 4 HOURS TYPICAL (P1- EMERGENCY PROBLEMS) ·#SIGNIFICANT IMPACT HAS OCCURRED OR HAS THE POTENTIAL TO OCCUR TO THE CLIENT / BUSINESS OPERATION. ·#HEALTH AND SAFETY ISSUE. INJURY HAS OCCURRED OR AND IMMEDIATE THREAT OF INJURY IS PRESENT. ·#SIGNIFICANT DAMAGE TO PROPERTY HAS OCCURRED. ·#ANY ENVIRONMENTAL PROBLEM THAT PRESENTS AN IMMEDIATE RISK OF SIGNIFICANT CONTAMINATION</p>						

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			<p>OF THE RESIDENCE, WORKPLACE OR ENVIRONMENT. #ANY RISK THAT WOULD ENDANGER SECURITY OF THE PROPERTY AND OCCUPIES. P2 - NON - EMERGENCY; CANNOT WAIT UNTIL NEXT SCHEDULED VISIT WITHOUT HAVING A NEGATIVE IMPACT TO THE CLIENT / BUSINESS OPERATION.</p> <p>ITEM: PRIORITY P2 SLA RESPONSE DETAILS            PRIORITY: P2-URGENT TIME TO RESPOND: 30 MINUTES            TIME TO RESOLVE: 8 HOURS TYPICAL (P2- URGENT PROBLEMS) #MINOR IMPACT HAS OCCURRED OR HAS POTENTIAL OF OCCURRING TO THE CLIENT / BUSINESS OPERATION.</p> <p>#POTENTIAL OCCUPATIONAL HEALTH AND SAFETY ISSUE PRESENTING POSSIBLE THREAT OF INJURY.            #ENVIRONMENTAL ISSUE PRESENTING POTENTIAL RISK OF MINOR CONTAMINATION OF RESIDENCE, WORKPLACE OR ENVIRONMENT. P3- ROUTINE: SERVICE THAT CAN WAIT UNTIL A REGULAR VISIT WITHOUT HAVING A NEGATIVE IMPACT TO THE</p>						

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			<p>CLIENT / BUSINESS OPERATION. ITEM: PRIORITY P3 SLA RESPONSE DETAILS PRIORITY: P3-ROUTINE TIME TO RESPOND: 1 DAY TIME TO RESOLVE: 2 DAYS TYPICAL (P3- ROUTINE PROBLEMS) .#MINOR PRESENTATION ISSUE. .#POTENTIAL OCCUPATIONAL HEALTH AND SAFETY ISSUE. .#NO THREAT OF INJURY IS PRESENT. C. GENERAL CONDITION &amp; MOBILIZATION AT SITE OF THE CONTRACT: - .#CONTRACTOR SHALL OBTAIN ALL NECESSARY APPROVALS/ CLEARANCE FROM CONCERNED DEWA ENGINEER/SUPERVISOR BEFORE COMMENCING ANY MAINTENANCE ACTIVITIES. .#SUPERVISOR SHALL BE RESPONSIBLE FOR THE SAFETY OF MEN/ EQUIPMENT DURING THE MAINTENANCE ACTIVITIES AND ALSO MUST ENSURE THAT WORK EXECUTED IS OF HIGHEST STANDARD. .#CONTRACTOR SHALL TAKE CARE OF ALL RELATED FORMALITIES LIKE MOBILIZATION OF STAFF, ENSURING TOOLS &amp; TEST EQUIPMENT#S</p>						

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TOTAL AMOUNT IN WORDS:

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**SPECIAL NOTES / INSTRUCTIONS:**

AMC of HVAC System

**STANDARD TERMS & CONDITIONS**

- 1) Prices should be 'DDP' delivery duty paid at DEWA stores.
- 2) Quotation to be submitted only in local currency U.A.E Dirhams
- 3) DEWA Standard payment terms is '30 days credit' from the date of acceptance of material
- 4) No DEWA staff or his or her relatives up to third degree should have ownership or partnership in your company, and your participation in DEWA tenders / RFQs should not constitute a Conflict or perceived Conflict of Interest.
- 5) The offered product and/ or services in the Quotation, shall be conforming and in accordance with DEWA Energy Management Policy & EnMS Manual.

**SUPPLIER'S REMARKS :**

**SUPPLIER'S SIGNATURE AND STAMP**